

Mirrormont Community Association

P.O. Box 476, Issaquah, WA 98027

www.mirrormont.org

**MINUTES OF MONTHLY MCA MEETING**

of the Board of Directors of the Mirrormont Community Association; all MCA members are welcome

Meeting Location: MCC Clubhouse, 25500 SE Mirrormont Dr, Issaquah WA

at **7:00pm** on **Tuesday, September 6th 2022**

1. **WELCOME & CALL TO ORDER**
2. **IN ATTENDANCE**

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| **Attendees** |
| **Ian Parker, President** |
| Margaret Pfeifle, Treasurer |
| Larry Mar, Membership VP |
| Wendy Antipow, Spring Clean-up |
| **Kellie Batali, Director of Community Events** |
| **Amin Kees, Parks VP** |
| **Meg Wade, Parks VP** |
| Connie Harris, Welcome Committee |
| **Linda Shepherd, Pea Patch Coordinator** |
| Wayne Elson, Firewise Chair |
| **Carrie Mapes, Secretary** |
| **Mary Nelson**  Nancy Sanchez |

Guests:

1. **NEW BUSINESS**
   1. MCC Rental process
      * Action Items:
        + Ian to send email proposal to Christine regarding process.
        + Carrie to regularly send minutes to MCC
        + Pea Patch Potlucks – Linda to pay for the upcoming potluck – ($45), but these will no longer be held here. These potlucks used to be held in people’s homes, but were transitioned to the MCC.
2. **UNFINISHED BUSINESS**
   1. **TV Tower Easement (Ian)**

Follow-up on Easement & quit claim deeds associated with TV Tower.

Discussion: This is completed. Documents are printed out. Margaret printed out final easement documents, and will be kept in her financial folders.

* Action Items: None – close item
  1. **Strategies to recruit volunteers and MCA members**

**OPEN POSITIONS:**

* + - Webmaster
    - Firewise committee members - Wayne & Linda are actively seeking volunteers to serve on the Firewise Committee in order to address issues highlighted in the updated Community Wildfire Risk Assessment.
    - Discussion: Perhaps we could have a recruitment table at the 60th Anniversary Party.
    - Action Items:
      * Amin to add list of Job descriptions on the website
      * Amin to send out recruitment email in October
  1. **Mowing Request** – Concerns re: grass & vegetation alongside road within Mirrormont.
     + Background - King County Mowing was to resume August 1. Service request #58512 created for mowing to be queued.
     + Funding for private mowing
       - Possible for Alen Painter Grant for improvements to entryway, native plants, etc.?
       - Solstice Landscaping during summer?
     + Approval from landowners needed.

1. **OFFICERS’ REPORTS & UPDATES**
   1. **Membership** - **Larry Mar** 
      * **Members:**
   2. **Park: Amin, Meg, Linda** 
      * **Playground - Meg -** August 15, 2022-Meg Wade talked to Scott Thomas
        + Meg called Scott Thomas. He is reviewing all projects for capital improvements (playgrounds). Scott Thomas is now our KC Park project
        + There is a one year back log. He can help us proceed with the playground and grants. He will have to approve any project that we want to be installed but will be unable to review it for another year (August 2023). He recommends filling out the application form for KC park projects and get it in line to be reviewed for 2023. He sent the form to Meg.
        + Meg wants to do something for the children in the mean time. What is possible? Scott said that anything with 3 ft or less has the least liability. Such as an obstacle course (tires), balance beam, log maze, 3 ft parallel bars, tether ball etc.
        + What can we do for the kids and what rules are there for using our “Park Fund”- $24,000.00” left over from the CPG grant 2005.
        + Scott had talked to TJ Davis about the original CPG grant of $125,000 and the remainder that is left. TJ Davis said he had closed our file on the 2005 grant. At this point, we are not required to finish the goals on this grant which was the picnic shelter and toilet. We can spend what is left of the park fund on whatever we want for the Mirrormont community. We have been the stewards for the grant and can choose. Scott would want to know what we are using it for. It can be used for the start of the playground project. That will mean we would need less money in grants for the playground. All installation will need King County approval.
        + Mirrormont is unique to all county parks. It was created by our county council member David Irons, and we can reach out to R. Dunn for more funds to create what we can. We can call Scott (KC Parks manager ) with questions 206-477-4586
        + Other ideas to use the money: Gravel path, some other educational thing, Save money for snow or roads?

Discussion: Board agrees to move forward with playground.

* + - * Action Items:
        + Meg to start on the Community Partnership Grants Program Preliminary Proposal.
        + Meg to ask for timeline regarding playground implementation.
  1. **Firewise Updates: Linda**
     + Mirrormont Firewise Action Plan
     + Mike completed a community assessment.
     + Needs Public Relations Campaign to
     + Action Items:
       - Need to get the Firewise committee together.
  2. **Treasury: Margaret Pfeifle –** see report below
  3. **Architectural Report:**

AUGUST 2022 Mirrormont Architectural Review Committee

Complaints:

**Chickens**

* Notice sent and confirmed delivered via Priority Mail after non-response to email from this household regarding chicken complaints from two neighbors. No response back from homeowners.
* Second notice will be sent in September as per the notification process outlined by the attorney. If no response is received 30 days after the second notice, the process followed by the Committee will be complete. At that point the homeowner may proceed to litigation for violation of the Restrictive Covenants and may ask the MCA to join in the lawsuit.

**Vehicle in Right of Way**

* Notice sent to homeowner regarding vehicle parked in right of way. Homeowner was unaware of the restrictions, and moved the vehicle upon notice.
* Inquiries:
* ● Two inquiries from escrow companies with confusion over whether there is a homeowners
* association (HOA) in Mirrormont

1. **DIRECTORS’ REPORTS**
   1. **Community Events (Kellie)**
      * **Community 60th Anniversary Party (Sept. 17th 12-4pm)**
      * Food Trucks: Food trucks have been difficult, they don’t want to commit in case they get a better offer. Mike Paulson has agreed to help secure food trucks as he knows some people.
      * Music: Has been secured and scheduled.
      * Volunteer for Membership Recruitment Table
      * History/MCC Clubhouse – need lights. Linda and Kellie will help set-up
        + Linda to do History welcome outside.
        + Meg and Kellie to bring easels.
      * Craft Table: Mary & Heidi will be managing the craft table.
      * Shifts for bouncy house – Mary to send out emails to high school kids.
      * Kellie will send out sign-up sheet for volunteers needs.
      * Membership Table:
        + Need to keep track of time volunteers for grant requirement.
        + Party is open to everyone in the community
      * Security: Do we want an off duty police officer for security? Group agrees that this is not required for a mid-afternoon party, and no alcohol will be served.
      * Port-a-potties: have been reserved.
      * Clean-up crew: need additional Trash cans.
      * Look at garbage solutions.
        + Carrie to find dumpster company and forward to Ian and Kellie.
      * Currently within budget
      * Email [Events@mirrormont.org](mailto:Events@mirrormont.org) if you are interested in volunteering.
      * **Recent Community Events:**
        + **Movie Night (occurred 8/26/22)**
          - About 30-35 people attended. Seemed to go really well!
      * **Upcoming Community Events:**
   2. **Welcome Program: (Connie Harris):**
   3. **Pea Patch: Linda Shepherd** – 155 pounds donated to the food bank.
2. **Questions, concerns, additional topics** - none

**Meeting Adjourned:** **8:30pm**

**Treasury Report:**

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| **7/1/2022 through 8/31/2022** | | | | | | | |
|  |  |  |  |  |  |  |  |
|  | Date | Num | Description | Memo | Category | Clr | Amount |
| **Park fund - $23,984.63** | | | | | | | |
| **MCA Fund - $25,574.22** | | | | | | | |
|  | 7/7/2022 | 1895 | Law Office Of Jeffrey M. Eustis | legal fees for TV tower removal | Transmitter Tower | R | -1,003.00 |
|  | 7/7/2022 | 1896 | Solstice Landscape | 6/1/2022 | Entryway & Signs | R | -141.31 |
|  | 7/7/2022 | 1897 | PSE | June 2022 - final invoice | Transmitter Tower | R | -22.55 |
|  | 7/7/2022 | TXFR | Pea Patch | to Pea Patch Tracking | [Pea Patch Tracking] | R | -2,458.00 |
|  | 7/25/2022 | DEP | Paypal | membership | Membership | R | 143.28 |
|  | 7/18/2022 | 1899 | Republic Services | spring 2022 clean up | Spring Clean Up | R | -200.85 |
|  | 7/31/2022 | 1900 | Martha Pinsky | refreshments for 2022 garden tour | Garden Tour |  | -112.40 |
|  | 8/2/2022 | DEP | Deposit | electrical payment - Rod Johnson - last | Transmitter Tower |  | 94.37 |
|  | 8/3/2022 | 1901 | Gracie Stanek | 3 hrs life guard for welcome party | Social Events |  | -55.00 |
|  | 8/3/2022 | 1903 | Solstice Landscape | 7/1/2022 | Entryway & Signs |  | -141.18 |
|  | 7/31/2022 | DEP | Wix Tranfer | membership | Membership | R | 96.50 |
|  | 8/21/2022 | DEP | Paypal | membership | Membership |  | 47.76 |
|  | 8/21/2022 | 1904 | Mary Nelson | meet and greet | Social Events |  | -145.61 |
|  | 8/21/2022 | 1905 | Rachel Wright | postage | Architechture Comm |  | -8.95 |
|  | 8/28/2022 | 1906 | Secretary of State | 2022 annual report filing fee | Administrative |  | -20.00 |
| **Pea Patch Tracking - $2,270.73** |  |  |  |  |  |  |  |
|  | 7/7/2022 |  | Pea Patch | to Pea Patch Tracking | MCA fund | R | 2,458.00 |
|  | 7/10/2022 | 1898 | Washington Water Service | 6/1/2022 | Pea Patch | R | -31.11 |
|  | 8/3/2022 | 1902 | Washington Water Service | 7/1/2022 | Pea Patch |  | -156.16 |
|  |  |  |  |  |  |  |  |
| **Larry has not cashed check #1893 for $88.08 for reimbursement of Microsoft office. Also, there is no transaction on the July bank statement for microsoft, may hit August statement. Looks like this may not be fixed, even though microsoft says it is. Larry, are you still being charged?** | | | | | | | |
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| **Republic notification of credit $253.68 received.** | | | | | | | |
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| **2022 state annual report filing fee by check as on line option not available due to updates. Mailed fee and form to state 8-29-2022** | | | | | | | |